

**Administrative Meeting
Wednesday February 14, 2007
9:00 a.m. – 11:03 a.m.
Education Building, Room 118**

Minutes

Present: Dean Graves, David Branch, Jane Hager, Robert Spina, Dana Burnett, John Ritz, Katharine Kersey, Nick Bountress, Provost Isenhour , Phil Langlais, Charles Wilson, Nancy Cooley and Brenda Roth

Absent: None

- 1. Dean Graves welcomed Provost Isenhour, Dr. Langlais, Dr. Wilson and Dr. Cooley to the Administrative Meeting.**
- 2. Provost Isenhour, Dr. Langlais, Dr. Wilson and Dr. Cooley joined the Administrative meeting providing an update to the department chairs on the fulfillment of strategic plan, issues related to the legislature, and to answer any questions related to Graduate Studies, Undergraduate Program and Distance Learning.**
- 3. Dean Graves reviewed and approved minutes from January 31, 2007.**
- 4. Dean Graves reviewed Provost's Council Minutes from February 13, 2007.**
- 5. Dr. Branch reviewed the E-mail dated February 12, 2007 in regards to the Graduate Open House to be held on February 27, 2007.**
- 6. Dean Graves reviewed Old Dominion University Department of Educational Leadership and Counseling Faculty Information sheet and encouraged Department Chairs to use this tool as part of their faculty evaluation.**
- 7. Dean Graves reviewed capital NCEBC 2007 Convention registration form and encouraged departmental participation.**
- 8. Dean Graves reviewed article entitled, "A New Standard for Measuring Doctoral Programs" by Piper Fogg.**
- 9. Dean Graves reviewed position paper entitled, "Benchmarking Academic Excellence: Methodology of FSP Index 2005".**
- 10. Dean Graves reviewed position paper, "Benchmarking Academic Excellence: Towards a Better Way to Rate Research Doctoral Programs".**
- 11. Dean Graves article entitled, "'No Child' Commission Presents Ambitious Plan."**
- 12. Dr. Branch reviewed E-mail dated 1/31/07 entitled, "Commencement Coordinating Meeting".**
- 13. Dr. Branch reviewed spreadsheet for Darden College of Education – Use of SCHEV tuition grant funds for FY 2007.**
- 14. Dr. Branch reviewed spreadsheet entitled, FY 2007 Darden College of Education Graduate Assistant Payroll Summary – by Department.**
- 15. Next meeting is to be held on February 28, 2006. Meeting adjourned at 11:03 a.m.**

