

GPD Meeting
Wednesday, February 13, 2008
11:07 a.m. – 12:09 p.m.
Education Building, Room 150

Minutes

Members Present: Cheryl Baker, Linda Bol, Nick Bountress, David Branch, Sharon Judge, Dana Burnett, Carol Doll, Lynn Doyle, Eddie Hill, Katherine Kersey, Gary Morrison, Linda Gagen, Bob Case, Gail Taylor, Bob Lucking and Bob Spina.

Members Absent: Charlene Fleener, Jane Hager, Liz Dowling, Ed Gomez, Ted Raspiller, Ted Remley, John Ritz and Bonnie Van Lunen

1. Dr. Judge reviewed minutes from the GPD meeting on January 16, 2008. A motion was made for approval of the minutes from January 16, 2008. The motion was passed.
2. Dr. Judge asked about the Graduate Fair held on Thursday February 7, 2008. Committee members reported that turnout was low in the number of potential students, however there were plenty of faculty members in the Darden College of Education to field questions and provide information about programs. The committee discussed ways to attract more students in the future such as combining the Career Fair and Graduate Fair or having the Graduate Fair online.
3. Dr. Judge reviewed the Research Course Schedule. She mentioned how changes had been implemented that would place Teletch courses in a guaranteed slot from one semester to the next. Dr. Judge said this would help with course planning.
4. Dr. Judge reviewed the selection and criteria for 3 university fellowships, 1 dissertation fellowship and 6 NewPage assistantships. The committee made suggestions about the due dates changing them all to May 1, 2008. Committee members also decided that financial need will be a factor in determining eligible candidates. It was determined that students would need to fill out the Free Application for Federal Student Aid (FAFSA). Dr. Judge said she would make revisions to the documents and send them to committee members for their review. Linda Bol, Kitty Kersey, Lynn Doyle, John Ritz and Bonnie Van Lunen were recommended to be representatives on the selection committee.
5. Cheryl Baker reviewed GAC Committee Report.
 - It was stated that problems with graduate admissions have been resolved and the overall process is no longer seeing any delays.
 - It was reported that the Distance Learning Committee has a process in place to increase video streaming options. Some of the shared concerns have been over the ability to archive and who would have access to the archives.
 - Progress continues to be made on the medical leave policy and will be brought back with more detailed language.

- It was reported that students taking a minimum of twelve hours through the Virginia Tidewater Consortium Exchange Program could transfer credits into an ODU graduate program with the approval of the program director.
 - A decision has been made to allow students who have been separated from ODU for six years or more to enroll in a graduate program without carrying a poor GPA on their record. The courses will be labeled “non-counting” on their transcript.
6. Dr. Judge informed the committee about graduate assistantships available through Newport News Public Schools this spring and summer. (Hand-out provided)
 7. Dr. Judge informed the committee that travel money was available for doctoral students to present at conferences.
 - Must submit proposal to the College’s Professional Development Committee.
 - Each department must contribute 20% of the award amount.
 - \$2,500 for spring 2008 semester and \$5,000 for 2008-‘09
 8. Dr. Judge began a discussion on doctoral comprehensive exams that will be continued at the next meeting.
 9. Dr. Judge reminded committee members to submit an updated list of Ph.D students.
 10. The next meeting is scheduled for March 26, 2008 11:00 a.m.-12:00 p.m. in ED150.
 11. The meeting adjourned at 12:07 p.m.